



Engaged University of the Year

Submission template

Global Awards

# About this document

This document has been designed to support the preparation of your entry for the Triple E Awards.

**Key recommendations:**

* Avoid pure “marketing language” but provide a critical evaluation
* Provide clear examples, data and further evidence. Note that you can upload up to 10 pictures during the submission of your entry.

**Checklist:**

[ ] The submission has been prepared in English language

[ ] I responded to all sections of this template

[ ] My responses do not exceed the character/word limits

[ ] I have my organisation’s logo (horizontal logo format) at hand to upload during the submission process (you may also upload your logo in an additional format, for example, squared or vertical logo)

[ ] I have selected one picture that I will upload as the cover image of my entry

[ ] I have selected up to 10 additional pictures (in .jpg or .png format) that can be uploaded together with the information in this template

**How to submit:**

* Visit <https://submission.triple-e-awards.com>
* Create an account
* Click on the “Submit your Entry Now” button
* Select the award category you would like to submit your entry to (Step 1)
* Copy the information from this document into the online form (Step 2)
* Upload the cover picture for your entry (Step 3)
* Upload up to 10 pictures for your entry (Step 4)
* Submit your entry by clicking on the respective button (you can view, edit and delete your entry in the entry overview on the submission landing page)

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| Award description |

**When filling out this template, keep the description of the Award in mind:**

*“The Engaged University of the Year Award celebrates a higher education institution that has demonstrated exceptional commitment to fostering partnerships, driving positive societal change, and advancing the public good. This award recognizes universities that have embraced community engagement as a core value, integrating it into their teaching, research, and operations. By addressing societal challenges through collaborative efforts, these institutions have made meaningful contributions to their communities and beyond, showcasing the transformative power of higher education as a catalyst for engagement, inclusivity, and impact.”*

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| --- |
| Basic data |

Submission title   
*Insert the name of the nominee (e.g. name of the university, name of the individual, name of the initiative etc.).* (max 100 characters)

|  |
| --- |
| [Insert here] |

Summary   
*Provide a captivating and concise overview of the achievements or qualities that make the nominee stand out, effectively engaging the reader's interest and curiosity.* (max 300 words)

|  |
| --- |
| [Insert here] |

Organisation(s) affiliated with the entry   
*E.g. the university that employs the nominee for an individual award, or universities that jointly developed and implemented an initiative. In case you apply for an institutional award, please insert the university name again.* (max 150 characters)

|  |
| --- |
| [Insert here] |

Background data

|  |  |
| --- | --- |
| **Type of University** *For example, comprehensive university, university of applied sciences, technical university, art school, etc.* (max. 150 characters) | [Please insert here] |
| **Number of students** *Total number of students including part and full-time, and bachelor, master and PhD students* (max. 7 characters) | [Please insert here] |
| **Number of academic staff** *Full time equivalent (FTE)* (max. 6 characters) | [Please insert here] |
| **Annual university budget** *Please insert the budget and currency.* (max. 20 characters) | [Please insert here] |
| **Foundation year** *Please insert when your university, initiative, ecosystem, alliance, research project/stream etc. was established (depending on your category).* (max. 4 characters) | [Please insert here] |

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| Evaluation questions |

Integration of Engagement into Institutional Strategy

Assess how community engagement is embedded within the institution’s culture, policies, and strategies, and how it supports long-term sustainability. (max. 450 words)

[Please put your response here]

Breadth and Diversity of Engagement Activities

Evaluate the breadth and diversity of the university’s engagement activities. Include examples of collaborations with local, national, and international communities, and the variety of societal challenges addressed. (max. 450 words)

[Please put your response here]

Innovation in Engagement Practices

Examine the creativity and innovation in the university’s approaches to engagement, including novel practices or partnerships that enhance its effectiveness. (max. 450 words)

[Please put your response here]

Tangible Impact on Community and Society

Analyze the tangible outcomes and positive impacts of the university’s engagement activities on the community and broader society. (max. 450 words)

[Please put your response here]

Sustainability of Engagement Efforts

Examine the long-term viability and scalability of the university’s engagement initiatives, focusing on policies, resources, and strategies for maintaining and expanding impact. (max. 450 words)

[Please put your response here]